

## Buy now, apply later terms and conditions

### 1. Introduction

- 1.1. **We** and **us** and the **RJC** means the Restorative Justice Council Ltd, a limited liability company and registered charity in England and Wales with registered charity number 1097969.
- 1.2. **You** and **your** means the individual/company agreeing to purchase an RJC accreditation under buy now, apply later. Where an individual is acting on behalf of an organisation you declare that you have the appropriate responsibility to make the purchase and accept these terms on behalf of the organisation.
- 1.3. **RJC accreditation** means the Restorative Service Quality Mark (RSQM), the Direct Accreditation route to RJC practitioner accreditation (Practitioner Accreditation) and/or the Training Provider Quality Mark (TPQM).
- 1.4. **Buy now, apply later** means the agreement under which an RJC accreditation may be purchased between 1 February and 31 March 2017 without agreeing to the terms and conditions of a particular RJC accreditation and beginning its application process.
- 1.5. **Written** means any written communication including email.

### 2. Accepting terms

- 2.1. Upon receipt of a written request to pay for an RJC accreditation under the buy now, pay later scheme the RJC will provide a copy of these terms and an invoice detailing the RJC accreditation(s) to be purchased under buy now, apply later.
- 2.2. By paying or providing a purchase order for the above RJC invoice for an RJC accreditation under buy now, apply later you agree to these following terms and conditions.

### 3. Payment

- 3.1. Where buy now, apply later has been agreed by the production of a purchase order payment must be received by RJC no later than 30 April 2017.

### 4. Money back guarantee

- 4.1. A full refund for any RJC accreditation paid for under buy now, apply later will be made on written request for any reason until 30 September 2017.
- 4.2. No refunds will be made where requested from 1 October 2017 (inclusive).

### 5. Pricing

- 5.1. Buy now, apply later RSQM - £4,000 plus VAT for a standard application. £2,000 plus VAT for a small/voluntary agency application. Large organisations and partnerships should contact RJC to agree a tailored fee.
- 5.2. Buy now, apply later Direct Accreditation - £300 plus VAT per application per practitioner.
- 5.3. Buy now, apply later TPQM - £1,750 plus VAT or £1,000 plus VAT for sole traders.

### 6. Refunds

- 6.1. The RJC reserves the right to provide a full refund and not provide an RJC accreditation where:
  - 6.1.1. The scope of an RSQM application exceeds that of a standard application and either this has not been discussed or subsequent discussions show that the scope of the application is larger than expected.

**6.1.2.** The RJC stops providing the RJC accreditation that has been purchased to all new or in progress applications.

## **7. Application deadline**

- 7.1.** Applications for Direct Accreditation must develop their online portfolio and submit it for assessment by 31 December 2017.
- 7.2.** Services applying for the RSQM must have had at least one site visit by 31 December 2017.
- 7.3.** Training providers applying for TPQM must have had the observation of delivering a facilitation training course by 31 December 2017 and have submitted their application and evidence 3 weeks prior to this.
- 7.4.** Where the deadlines listed above (7.1 - 7.3) are not met the RJC reserves the right to retain full payment for the RJC accreditation without providing an assessment or any further product.

## **8. Membership requirements**

- 8.1.** You do not have to be an RJC member to purchase an RJC accreditation under buy now, apply later however some accreditations require membership in order to apply:
  - 8.1.1.** You must be an RJC Associate Practitioner member to make an application for direct accreditation.
  - 8.1.2.** You must be an RJC training provider member to make an application for TPQM.
  - 8.1.3.** You do not require any RJC membership to make an application for the RSQM.
- 8.2.** All RJC accreditations require RJC membership to receive the full benefits of the accreditation, including listing on RJC registers or public directories.

## **9. Non-transferable credit**

- 9.1.** The RJC will not provide any other goods or services to the value of the specific accreditation(s) purchased under buy now, apply later.

## **10. Changes to RJC accreditations**

- 10.1.** At its discretion, RJC may at any time alter, amend, change, modify or withdraw any of the terms and conditions for RJC accreditations. This includes the process that applicants are required to undertake to apply for the accreditation and the benefits available to accreditation holders. Applicants who are part way through the process will be notified of any such changes and informed whether their application is affected. Continuation of the accreditation process shall be deemed acceptance of any changes to the terms and conditions. Where the change affects the application, you will be entitled to a full refund if requested within two weeks of being notified of the change.

## **11. Governing law**

- 11.1.** These terms and conditions shall be interpreted in accordance with English law and all disputes shall be subject to the exclusive jurisdiction of the courts of England and Wales.